

Registered Charity Number - 1072298

**Student Placement Policy**

**Statement of intent**

This setting recognises that qualifications and training make an important contribution to the quality of the care and education provided by early years’ settings. As part of our commitment to quality, we welcome students undertaking early years’ qualifications and training.

**Aim**

We aim to provide students on placement with us experiences that contribute to the successful completion of their studies and that also provide examples of quality practice in early years care and education.

**Method**

* We require students to meet the ‘suitable person’ requirements of the EYFS Statutory Welfare Requirements.
* We require schools placing students under the age of 17 years with the setting to vouch for their good character.
* We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
* Students who are placed in our setting are not counted in our staffing ratios.
* Trainee staff employed by the setting may be included in the ratios if they are deemed competent.
* We take out employers’ liability insurance and public liability insurance, which covers both trainees and voluntary helpers.
* We require students to keep to our confidentiality policy regarding the children, their families or other adults in the pre-school.
* We co-operate with students’ tutors in order to help students to fulfill the requirements of their course of study. Students required to conduct child studies will obtain written permission from the parents of the child to be studied.
* We provide students, at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures.
* We communicate a positive message to students about the value of qualifications and training.
* We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the setting.

We ensure that trainees and students placed with us are engaged in bona-fide early years training, which provides the necessary background understanding of children’s development and activities.

Reviewed November 2024 Review Date November 2025